Where Do I Find My Stuff?

Because most people don't make financial and retirement planning decisions during normal business hours, your employer has chosen a retirement program that allows you 24-hour access to your account.

TELEPHONE ACCESS (Voice Response Unit (VRU)):

You can access your account by calling 1-877-311-0303. Your user id will be the first initial of your first name and the first 6 letters of your last name. Your initial PIN will be the last 4 digits of your social security number. You can opt out and talk to a live person Monday through Friday (excluding holidays), 8:00 am to 5:00 pm (central time). If someone is not available you will have the opportunity to leave a message and we will return your call.

ONLINE ACCESS:

You can visit our website at www.yourfutureisdaily.com. Your login id will be the first initial of your first name and the first 6 letters of your last name. The first time you access your account on the website your personal identification number (PIN) will be the last 4 digits of your social security number. Please choose a new PIN during your first visit by choosing "Password Change."

GENERAL ONLINE FEATURES:

Manage Future Investment Elections: Choose this feature to change how all FUTURE contributions will be allocated. This feature will not move any of your current account balances. See Rebalance to Investment Elections below if you would like your current account balances moved.

Transfer Funds: Choose this feature to transfer funds from one fund directly to another. This feature will not change how any FUTURE contributions are invested. Use this feature if you want a one time transfer from fund to fund.

Rebalance To Investment Elections: This feature will allow you to rebalance your investments based on your current investment allocation percentages. Confirming this option will realign the ending balance in each fund to be equal to the percentage used to allocate your current contributions.

Conform to Target: This feature (if available) will allow you to rebalance your investment to desired funds, based on percentages, without having to change your investment elections.

Requesting Loans (if your plan allows): Choose New Loan menu item and enter amounts in the loan calculator. It will give you an estimated payment. If you hit submit, it will transmit the information to TPP and we will begin the process of preparing all of the necessary loan paperwork. We will send the paperwork to the Plan Sponsor and they will forward to you. Generally, there is a fee involved for the preparation of these documents. Please consult with the Plan Sponsor on this.

Distributions: Please consult with your Plan Sponsor and they will let you know if you are eligible for a distribution according to the plan document. Your Plan Sponsor will have access to the distribution forms on the Plan Sponsor website.

Forms/Reports: Your Summary Plan Description will be made available online under the Forms menu item. You will also have access to other important forms and reports you may need within this forms menu item as well as the report menu item.